



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

John Wicker, Acting Director

March 15, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

24 March 15, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**ADOPT A RESOLUTION TO APPROVE THE SUBMISSION OF A GRANT APPLICATION AND
AUTHORIZE ACCEPTANCE OF GRANT FUNDS FROM THE STATE OF CALIFORNIA
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HOUSING-RELATED PARKS
PROGRAM FOR VARIOUS IMPROVEMENT PROJECTS AT RUBEN F. SALAZAR PARK,
ATHENS PARK, HELEN KELLER PARK, AND TED WATKINS MEMORIAL PARK
(SUPERVISORIAL DISTRICTS 1 & 2) (3 VOTES)**

SUBJECT

Request to adopt a resolution authorizing the submission of a grant application and acceptance of grant funds from the State of California Department of Housing and Community Development's Housing-Related Parks Program for Various Improvement Projects at Ruben F. Salazar Park, Athens Park, Helen Keller Park, and Ted Watkins Memorial Park.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Various Improvement Projects at Ruben F. Salazar Park, Athens Park, Helen Keller Park, and Ted Watkins Memorial Park categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the projects.
2. Adopt a resolution to complete the submission process of a non-competitive grant application to the Housing-Related Parks Program requesting \$451,200 for Various Improvement Projects at Ruben F. Salazar Park, Athens Park, Helen Keller Park, and Ted Watkins Memorial Park.
3. Delegate authority to the Acting Director of the Department of Parks and Recreation, or his designee, as agent of the County of Los Angeles, to accept the grant funds, conduct all negotiations, execute and submit all documents including, but not limited to, applications, contracts, amendments, and payment requests, which may be necessary for the completion of improvements for the

aforementioned parks.

4. Authorize the Department of Parks and Recreation to complete the proposed projects at Athens Park, Helen Keller Park and Ted Watkins Memorial Park through a Board-approved Job Order Contract, if needed.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to complete the grant submission process as required by the State of California Department of Housing and Community Development's (State HCD) Housing-Related Parks (HRP) Program. The HRP Program requires an adopted resolution approving the project from the applicant's governing Board. In addition, the recommended actions will fulfill the Board's requirement to accept the grant funds from the State HCD. The grant application is being submitted for the following projects in the amount of \$451,200. The First and Second Supervisorial Districts will each be allocated one-half (\$225,600 each) of the total grant funds.

FIRST SUPERVISORIAL DISTRICT (\$225,600):

Ruben F. Salazar Park Improvements Project

The proposed project is located at Ruben F. Salazar Park at 3864 Whittier Boulevard, Los Angeles, 90023. The scope of work will include ballfield fencing and light fixtures, playground equipment upgrades, and related improvements. The grant amount will be \$225,600.

SECOND SUPERVISORIAL DISTRICT (\$225,600):

Athens Park Improvements Project

The proposed project is located at Athens Park at 12603 South Broadway, Los Angeles 90061. The scope of work will include picnic equipment upgrades, playground surface upgrades, purchase of utility vehicles and ball field groomers, and related improvements.

Helen Keller Park Improvements Project

The proposed project is located at Helen Keller Park at 12521 South Vermont Avenue, Los Angeles 90020. The scope of work will include picnic equipment upgrades, playground surface upgrades, purchase of utility vehicles and ball field groomers, and related improvements.

Ted Watkins Memorial Park Improvements Project

The proposed project is located at Ted Watkins Memorial Park at 1335 East 103rd Street, Los Angeles, 90002. The scope of work will include picnic equipment upgrades, installation of security lighting, purchase of utility vehicles and ball field groomers, and related improvements.

The grant amount will be \$225,600, and will be divided between Athens Park, Helen Keller Park, and Ted Watkins Memorial Park based on need.

Implementation of Strategic Plan Goals

The proposed recommendations further the Board-approved County Strategic Plan Goals of

Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3), by providing and enhancing safe recreational opportunities that benefit County residents.

FISCAL IMPACT/FINANCING

Approval of the recommended actions will not have an impact on net County cost.

The grant request for the HRP Program is \$451,200. The grant program does not require a funding match.

If the grant request is awarded for the First Supervisorial District in the amount of \$225,600 and upon execution of a grant agreement, a capital project will be established for the Ruben F. Salazar Park Improvements Project based on the project description above. The Department of Parks and Recreation (Department) will return to the Board for approval of the project scope, budget and schedule, and appropriation adjustment, as needed.

If the grant request is awarded for the Second Supervisorial District in the amount of \$225,600 and upon execution of a grant agreement, the Athens Park Improvements Project, Helen Keller Park Improvements Project, and Ted Watkins Memorial Park Improvements Project will be implemented through the Department's Operating Budget. The project descriptions above do not meet the requirements of a capital project. An appropriation adjustment to increase the Department's appropriation and revenue will be submitted as part of the Fiscal Year 2016-17 annual budget process.

OPERATING BUDGET IMPACT

The recommended actions allow the Department to propose the aforementioned projects for grant funding. Additional operating costs may materialize, but are dependent on the final provisions of the grants. The Department will re-evaluate the grant projects and identify any additional operating costs upon acceptance of grant funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The State HCD provides non-competitive funding opportunities through the HRP Program. The HRP Program was designed to encourage cities and counties to develop new residential housing by rewarding jurisdictions that make housing affordable to lower-income household and are in compliance with State housing element law.

The HRP Program was established pursuant to Chapter 641, Statutes of 2008 (AB 2494, Cabalero), at Chapter 8 of Part 2 of Division 31 of the Health and Safety Code (commencing with Section 50700); and funded through Proposition 1C, the Housing and Emergency Shelter Trust Fund Act of 2006, Health and Safety Code Section 53545, Subdivision (d).

Grant amounts are based on the number of bedrooms in newly constructed rental and ownership units for very low and low-income household for which there is documentation of a completed foundation inspection during the designated 12-month period covered by the Notice of Funding Availability. The HRP Program provides funds for parks and recreation projects that benefit the community and add to quality of life. Grant funds may be used to construct, rehabilitate, or acquire capital assets. The project performance period expires on April 30, 2018. The scopes of work

proposed will be completed within the performance period.

The HRP Program grant guidelines require adoption of a resolution to establish the governing Board's intent to apply for and accept grant funds. The resolution will authorize the submission of a grant application and will complete the grant application process for this grant program. The resolution requires a grant amount that is up to 50 percent more than the proposal grant request amount in the event that eligible units will also qualify for additional bonus money. Therefore, the resolution states a not to exceed amount of \$676,800. The grant application was submitted on February 4, 2016 along with a draft resolution. A draft resolution is permitted to be submitted with the grant application and an adopted resolution must be submitted to the State by March 15, 2016.

County departments are required to attach Grant Management Statement forms when filing a Board Letter for grants of \$100,000 or more. The Grant Management Statement forms for these Various Improvement Projects are attached.

County Counsel has reviewed this letter and approved the Resolution as to form.

ENVIRONMENTAL DOCUMENTATION

The Ruben F. Salazar Park Improvements Project is categorically exempt from the California Environmental Quality Act (CEQA). The project, which consists of installation of ballfield fencing and light fixtures, playground equipment upgrades, and related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d), 15303 (e), and 15304 (a) of the State CEQA Guidelines, and Classes 1 (c), 3 (b), and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves restoration or rehabilitation of deteriorated or damages structures, facilities, or mechanical equipment; installation of accessory structures; and minor alterations to the condition of land.

The Athens Park Improvements Project is categorically exempt from CEQA. The project, which consists of picnic equipment upgrades, playground surface upgrades, purchase of utility vehicles and ball field groomers, and related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d), 15303 (e), and 15304 (a) of the State CEQA Guidelines, and Classes 1 (c), 3 (b), and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves restoration or rehabilitation of deteriorated or damages structures, facilities, or mechanical equipment; installation of accessory structures; and minor alterations to the condition of land.

The Helen Keller Park Improvements Project is categorically exempt from CEQA. The project, which consists of picnic equipment upgrades, playground surface upgrades, purchase of utility vehicles and ball field groomers, and related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d), 15303 (e), and 15304 (a) of the State CEQA Guidelines, and Classes 1 (c), 3 (b), and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves restoration or rehabilitation of deteriorated or damages structures, facilities, or mechanical equipment; installation of accessory structures; and minor alterations to the condition of land.

The Ted Watkins Memorial Park Improvements Project is categorically exempt from CEQA. The

project, which consists of picnic equipment upgrades, installation of security lighting, purchase of utility vehicles and ball field groomers, and related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d), 15303 (e), and 15304 (a) of the State CEQA Guidelines, and Classes 1 (c), 3 (b), and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves restoration or rehabilitation of deteriorated or damages structures, facilities, or mechanical equipment; installation of accessory structures; and minor alterations to the condition of land.

The proposed projects above will not involve the removal of healthy, mature, and scenic trees. Additionally, the proposed projects are not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed projects' records.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

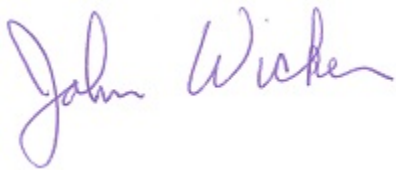
The proposed actions will not have any impact on current services or projects.

CONCLUSION

It is requested that one adopted copy of this action be forwarded to the Chief Executive Office-Capital Projects Division, and two adopted copies be forwarded to the Department of Parks and Recreation.

Should you have any questions please contact Imee Perius at (213) 738-2957 or iperius@parks.lacounty.gov, Francine Choi (213) 351-5033 or fchoi@parks.lacounty.gov, Kasey Dizon at (213) 738-2986 or kdizon@parks.lacounty.gov, or Kaye Michelson at (213) 738-2955 or kmichelson@parks.lacounty.gov.

Respectfully submitted,



JOHN WICKER

Acting Director

JW:FP:FC:ip

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**RESOLUTION OF THE COUNTY OF LOS ANGELES BOARD OF SUPERVISORS
APPROVING THE APPLICATION FOR HOUSING RELATED PARKS GRANT**

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated October 26, 2015 (NOFA), under its Housing-Related Parks (HRP) Program; and

WHEREAS, the County of Los Angeles Department of Parks and Recreation (Applicant) desires to apply for a HRP Program grant and submit the 2015 Designated Program Year Application Package released by the Department for the HRP Program; and

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Los Angeles County Board of Supervisors hereby:

Authorizes and directs Applicant to apply for and submit to the Department the HRP Program Application Package released November 2015 for the 2015 Designated Program Year in an amount not to exceed **\$676,800.00**. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) in an amount not to exceed **\$676,800.00**, and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").

Authorizes Applicant to be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.

Authorizes the Acting Director of the Department of Parks and Recreation (or authorized representatives) to execute in the name of Applicant the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

This resolution shall take effect immediately upon its adoption by the Los Angeles County Board of Supervisors, and the County Clerk shall certify the vote adopting this resolution.

The foregoing resolution was passed on this 15th day of March, 2016, adopted by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.



LORI GLASGOW, Executive Officer-
Clerk of the Board of Supervisors
Of the County of Los Angeles

By Carla Little
Deputy

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By Christina A. Salseda
Christina A. Salseda
Principal Deputy County Counsel

Motion SHEILA KUEHL Second: HILDA L. SOLIS

Ayes: See Below Nays: See Below Abstentions: See Below

(**Ayes:** 4 - Supervisor Kuehl, Supervisor Knabe, Supervisor Antonovich
and Supervisor Solis

Absent: 1 - Supervisor Ridley-Thomas